



Position: Construction Project Manager

Classification: Full Time, Exempt

Annual Compensation: \$75,000.00-\$100,000.00 depending on experience and qualifications.

Essential Duties and Responsibilities:

- Oversee, manage and direct construction projects from beginning to end
- Budget planning and cost estimating
- Plan ahead to prevent problems and resolve any emerging ones
- Issue RFI's, Cost Proposals & Change Orders
- Produce a workable schedule that superintendents, owner and subcontractors agree on
- Obtain permits and licenses from appropriate authorities
- Routinely visit projects to check on job progress, quality of work, work out issues, check safety, take pictures, and meet with owners and subcontractors
- Review and approve monthly invoices and pay applications from subcontractors at approved intervals
- Work with superintendent to insure that all punch list items are completed and signed off by owner

Requirements:

- A graduate of a four year accredited college or university program in one of the following disciplines: Engineering, Architecture, Construction Management, Engineering Technology, Building Construction, or Building Science and a minimum of five (5) years of combined experience in the following positions: Superintendent, Project Manager, and/or Construction Manager
OR
At least ten years of experience as Project Manager overseeing Federal construction projects, and 15 years of combined experience as a Superintendent, QC Manager, Project Manager, or Project Engineer or similar position.
- Department of the Interior (DOI, BIA, HIS, BIE) experience a must. DOD experience preferred in addition to DOI experience.
- Experienced in General Construction, as well as Mechanical, Plumbing and Sheet Metal division
- Project requires US Citizenship and ability to speak, read, and write fluent English. This project is on a federal installation.
- Proficient skill Level in MS Word, Excel, and Outlook.
- Primavera P6 knowledge highly desirable.
- Valid state driver's license with acceptable driving record.
- Ability to successfully pass background/security checks for base and project access.
- Ability to successfully pass drug test.
- Clean driving record

We are an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, creed, sex, sexual orientation, gender or gender identity, national origin, age, disability, military/protected veteran status, marital status, genetic information or any other factor protected by law.